



WORKWAY ASSIGNMENT ACKNOWLEDGEMENT

This will acknowledge the understanding between you and WORKWAY regarding our mutual expectation of continued employment under the following terms and conditions. It is understood that our employment relationship is one of “at will.” This means that you have the right to end the employment relationship at any time, either with or without cause. You can exercise that right by expressly notifying us that you have quit and do not wish to be considered for future assignments. We have the same right and can expressly notify you of the decision to terminate your employment, either with or without cause.

Job assignments may be sporadic, intermittent, unpredictable, and irregular. As a result, significant gaps may occur between assignments. Nevertheless, we both agree that the employment relationship will not end at the conclusion of any assignment, unless one of us expressly notifies the other of the decision to end the employment relationship in the manner noted above. It is agreed that, in the absence of such notice, the end of the assignment will not constitute or be considered a discharge, release, resignation, or termination of the employment relationship.

It is further agreed that, between assignments, we will continue to consider you for suitable work opportunities for which we determine you are qualified. You will not earn wages except when you perform actual work on assignments you are given or when otherwise required by law. You also may take advantage, on a purely voluntary basis, of our training resources between assignments.

We both agree that, while the employment relationship continues, you will be paid in accordance with the regular payday rules governing current employees. You will be paid on regular paydays following the completion of services on any assignment. If you expressly notify us of your decision to quit, or if you are terminated, you will receive your final wages sooner, as the law requires.

After you are hired, you normally will not need to complete a new application form or additional new-hire paperwork in order to receive additional assignments as long as you remain employed. Exceptions will occur if you seek a new assignment that requires special screening or if special requirements are imposed by a particular client or are required by law.

By signing below, you acknowledge that you have read the acknowledgement, fully understand it, and voluntarily agree to each and all of its provisions.

Print Name

Signature

Date: _____